

# REEHANA PARVEEN M

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## PROFILE

Motivated and dedicated graduate with a Bachelor's degree in Microbiology and strong communication, customer service, and documentation skills. Possesses the ability to build positive client relationships, maintain accurate records, and work effectively in team environments. Seeking an opportunity to contribute to organizational success through professionalism, integrity, and quality service.

## KEY SKILLS

- Customer Relationship Management
- Client Communication & Handling
- Documentation & Record Maintenance
- Problem Solving
- Teamwork & Collaboration
- Professional Ethics
- Time Management
- Attention to Detail

## EDUCATION

**B.Sc. Microbiology** – Chezhian Arts and Science College for Women, Tiruvannamalai

Percentage: 81%

## PROJECT

**Antimicrobial Activity of Carica Papaya Leaf** (Mar 2025 – Apr 2025)

- Studied antimicrobial properties and evaluated effectiveness against microorganisms.
- Identified potential healthcare and medical applications.

## CERTIFICATION

- Microbiology Laboratory Techniques (Phase 3)

## LANGUAGES

English (Read & Write), Tamil (Read & Write), Urdu (Spoken), Hindi (Spoken)

## PERSONAL DETAILS

Date of Birth: 04 June 2004

Gender: Female